



**BICYCLE/PEDESTRIAN ADVISORY
COMMITTEE**

AGENDA

REGULAR MEETING - WEDNESDAY, SEPTEMBER 30, 2015
PLAZA CONFERENCE ROOM AT CITY HALL - 500 CASTRO STREET
6:30 P.M.

1. CALL TO ORDER

- 2. ROLL CALL** – Committee members Marc Roddin, Theron Tock, Greg Unangst, Vice Chairperson Kalyanaraman Shankari, and Chairperson Bruce England.

3. ORAL COMMUNICATIONS FROM THE PUBLIC

This portion of the meeting is reserved for persons wishing to address the Committee on any matter not on the agenda. Speakers are limited to three minutes. State law prohibits the Committee from acting on nonagenda items.

4. MINUTES APPROVAL

Minutes for the August 26, 2015 meeting have been delivered to Committee members and copies posted on the City Hall bulletin board. If there are no corrections or additions, a motion is in order to approve these minutes.

5. UNFINISHED BUSINESS – None.

6. NEW BUSINESS

6.1 AB 1234 STATE-MANDATED ETHICS TRAINING – ENFORCEMENT POLICY

Overview:

The Committee will hear a presentation from the City Clerk and have an opportunity to ask questions regarding the enforcement policy related to the State-mandated ethics training required pursuant to Assembly Bill 1234.

Recommendation:

None.

6.2 BICYCLE TRANSPORTATION PLAN UPDATE

Overview:

The Committee will receive a copy of the Final Draft of the Bicycle Transportation Plan (BTP) Update scheduled for City Council review and adoption in November 2015.

Recommendation:

None.

6.3 MOUNTAIN VIEW COMMUNITY SHUTTLE PILOT PROGRAM

Overview:

The Committee will review and discuss Mountain View Community Shuttle (MVCS) Pilot Program operations.

Recommendation:

Provide input regarding MVCS Pilot Program operations.

6.4 FISCAL YEAR 2015-16 BICYCLE/PEDESTRIAN ADVISORY COMMITTEE (B/PAC) WORK PLAN UPDATE

Overview:

The Committee will review the Fiscal Year 2015-16 B/PAC Work Plan and provide updates on their recent activities.

Recommendation:

Update the Fiscal Year 2015-16 B/PAC Work Plan.

7. COMMITTEE/STAFF COMMENTS, QUESTIONS, AND REPORTS

No action will be taken on any questions raised by the Committee at this time.

7.1 STAFF COMMENTS

7.2 COMMITTEE COMMENTS

8. SET DATE AND TIME FOR NEXT MEETING

Wednesday, October 28, 2015 B/PAC Meeting

9. CALENDAR

Wednesday, November 18, 2015 B/PAC Special Meeting

10. ADJOURNMENT

LF/7/PWK
901-09-30-15A-E

AGENDAS FOR BOARDS, COMMISSIONS, AND COMMITTEES

- The specific location of each meeting is noted on the notice and agenda for each meeting which is posted at least 72 hours in advance of the meeting. Special meetings may be called as necessary by the Committee Chair and noticed at least 24 hours in advance of the meeting.
- Questions and comments regarding the agenda may be directed to the Public Works Department at (650) 903-6311.
- Interested persons may review the agenda and staff reports at <http://laserfiche.mountainview.gov/Weblink/Browse.aspx?startid=65710&dbid=0> and the Public Works Department counter beginning at 5:00 p.m. the Friday evening before each regular meeting. Staff reports are also available during each meeting.
- **SPECIAL NOTICE – Reference: Americans with Disabilities Act, 1990**
Anyone who is planning to attend a meeting who is visually or hearing-impaired or has any disability that needs special assistance should call the Public Works Department at (650) 903-6311 48 hours in advance of the meeting to arrange for assistance. Upon request by a person with a disability, agendas and writings distributed during the meeting that are public records will be made available in the appropriate alternative format.
- The Board, Commission, or Committee may take action on any matter noticed herein in any manner deemed appropriate by the Board, Commission, or Committee. Their consideration of the matters noticed herein is not limited by the recommendations indicated herein.
- **SPECIAL NOTICE –** Any writings or documents provided to a majority of the Bicycle/Pedestrian Advisory Committee regarding any item on this agenda will be made available for public inspection in the Public Works Department, located at 500 Castro Street, during normal business hours and at the meeting location noted on the agenda during the meeting.

ADDRESSING THE BOARD, COMMISSION, OR COMMITTEE

- Interested persons are entitled to speak on any item on the agenda and should make their interest known to the Chair.
- Anyone wishing to address the Board, Commission, or Committee on a nonagenda item may do so during the “Oral Communications” part of the agenda. Speakers are allowed to speak one time on any number of topics for up to three minutes.



BICYCLE/PEDESTRIAN ADVISORY
COMMITTEE

MINUTES

REGULAR MEETING – WEDNESDAY, AUGUST 26, 2015
PLAZA CONFERENCE ROOM AT CITY HALL – 500 CASTRO STREET
6:30 P.M.

1. **CALL TO ORDER**

Chairperson England called the meeting to order at 6:34 p.m.

6:35 2. **ROLL CALL**

Members Present: Committee members Marc Roddin, Greg Unangst, Vice Chairperson Kalyanaraman Shankari, and Chairperson Bruce England.

Staff Members Present: Linda Forsberg, Transportation and Business Manager; Helen Kim, Transportation Planner; Lisa Au, Principal Civil Engineer; and Rey Rodriguez, Senior Project Manager.

Public Present: Approximately 25 members of the public were present.

6:42 3. **ORAL COMMUNICATIONS FROM THE PUBLIC**

- Serge Bonte spoke regarding the need for adjacent cities to work together to coordinate and solve gaps and problems with the existing bicycle network.
- Two representatives from Girl Scout Troop 61513 suggested the City install additional bike lock facilities.
- A speaker discussed protected bike lane design and suggested a tire pump be provided at the bike shelter at the Mountain View Transit Center.
- John Carpenter spoke regarding traffic congestion on Castro Street between Villa Street and the railroad tracks and his recent collision with a vehicle there. He also noted concern regarding the Castro Street/Moffett Boulevard/Central Expressway intersection and pedestrians crossing Shoreline Boulevard north of Montecito Avenue (outside of designated crosswalks) to access the grocery store and shopping center.

- Cherie Walkowiak spoke regarding the City of Davis' new protected intersection and presented the Committee with a copy of the separated bikeway design guidelines recently adopted by the Federal Highway Administration.
- Two other representatives from Girl Scout Troop 61513 shared concerns regarding the Shoreline Boulevard/Wright Avenue intersection.
- Patrick Moore spoke regarding pedestrian safety concerns.
- Another representative from Girl Scout Troop 61513 spoke regarding pedestrian/bicycle collisions and the need for separating pedestrian/bicycle movements and facilities.

4. **MINUTES APPROVAL**

Motion—M/S Roddin/Unangst—Carried 4-0—Approve the minutes of the June 24, 2015 meeting.

5. **UNFINISHED BUSINESS**—None.

6:50 6. **NEW BUSINESS**

6.1 **CALIFORNIA STREET/ESCUELA AVENUE/SHORELINE BOULEVARD COMPLETE STREETS FEASIBILITY STUDY, PROJECT 14-41**

Due to a potential conflict of interest, Vice Chairperson Kalyanaraman Shankari recused herself from participating in the Committee's discussion and left the dais.

The Committee received a presentation and provided input on the draft alternatives developed as part of the California Street/Escuela Avenue/Shoreline Boulevard Complete Streets Feasibility Study, Project 14-41. The Principal Civil Engineer, Senior Project Manager, and members of the consultant team led by Ria Lo, Principal, Nelson\Nygaard responded to Committee questions.

SPEAKING FROM THE FLOOR WITH SUPPORT, CONCERNS AND RECOMMENDATIONS

- Thida Cornes
- John Scarboro
- Tracy Chu
- Jarrett Mullen
- John Carpenter
- Cherie Walkowiak
- Serge Bonte
- Patrick Moore
- Carol Molholt
- Matt Pear
- Kalyanaraman Shankari (as a resident)
- Theron Tock
- Ria Orner

7. COMMITTEE/STAFF COMMENTS, QUESTIONS, AND REPORTS

Vice Chairperson Shankari returned to the dais.

8:25

7.1 STAFF COMMENTS

- There were 16 bicycle/pedestrian-related cases (15 resolved and 1 pending) for the months of June and July in the City's Customer Relationship Management (CRM) system.
- Staff distributed to the Committee the Police Department's bicycle-/pedestrian-related accident and pedestrian-related enforcement data for April to June 2015.
- Staff distributed to the Committee the VERBS data update for April to June 2015.
- Staff provided the California Vehicle Code Section used by the Mountain View Police Department when citing for bicycling on the sidewalk the wrong way (i.e., not traveling in the same direction as automobiles).

Section 21650.1 states: A bicycle operated on a roadway, or the shoulder of a highway, shall be operated in the same direction as vehicles are required to be driven upon the roadway.

8:32

7.2 COMMITTEE COMMENTS

- A Committee member asked if projects being brought to the Committee for review/discussion could be structured to avoid potential conflicts of interest and maximize Committee members' participation in the discussion.
- A Committee member suggested a process be established for staff to report back to the Committee on how input from the Committee and/or members of the public are acted on.
- Committee members reported on their participation in Thursday Night Live events.
- In response to a Committee member question, the Transportation and Business Manager stated there were no updates for the Mobility Coordinator recruitment.
- A Committee member announced that the Silicon Valley Bikes Festival will be held on May 15, 2016. B/PACs from across the County will be invited to participate.
- A Committee member reported on his attendance at the August 26 Bike Summit and the availability of a Vision Zero Toolkit and report from the County Public Health Department regarding bicycle and pedestrian collisions and injuries.
- In response to a Committee member question, the Transportation and Business Manager stated that the scope of revisions that will be made to the Bicycle Transportation Plan (BTP) is based on the direction provided by the City Council during its July 7 review of the BTP, as well as other minor typographical, punctuation, and formatting changes.
- A Committee member announced the City Council is scheduled to review and act on the B/PAC's proposed Fiscal Year 2015-16 Work Plan on September 8, 2015.

- In response to a Committee member question regarding how pedestrian and bicycle fatalities are reported to the public, the Transportation and Business Manager suggested that Police Department staff could better respond to the issue when they attend an upcoming meeting.
- A Committee member noted the lack of sidewalks on Alice Avenue although it is designated as a Class III Bike Boulevard.
- A Committee member announced a meeting on August 27 at Crittenden Middle School regarding a Google-sponsored bicycle and pedestrian improvement project between the Mayfield area and the Permanente Creek Trail.
- A Committee member noted that more Walking in Mountain View and Biking in Mountain View pamphlets are needed, as well as more business cards that include either the B/PAC's URL or e-mail.
- A Committee member reiterated the importance of city staffs working together to resolve bicycle and pedestrian issues.
- In response to a member question, the Transportation and Business Manager will contact staff to the Senior Advisory Committee (SAC) to inquire about the possibility of other City advisory bodies participating in the SAC's work on submitting an Age-Friendly City application.
- In response to a Committee member question regarding the B/PAC's participating in the Envision Silicon Valley process, the Transportation and Business Manager stated that Council direction would be required in order for the B/PAC or any other City advisory body to agendize the topic for discussion/action.
- In response to a Committee member question regarding the establishment of a B/PAC library, the Transportation Planner stated that the library has been established and is located in the Reference area of the Mountain View Public Library.

8. SET DATE AND TIME FOR NEXT MEETING

Wednesday, September 30, 2015

9. **CALENDAR**

Wednesday, October 28, 2015 B/PAC Meeting

Wednesday, November 18, 2015 B/PAC Special Meeting

10. **ADJOURNMENT**

The meeting was adjourned at 9:26 p.m.

LF/7/PWK

901-08-26-15mn-E



CITY OF MOUNTAIN VIEW

MEMORANDUM

City Clerk's Office

DATE: September 30, 2015

TO: Bicycle/Pedestrian Advisory Committee

FROM: Lorrie Brewer, City Clerk

SUBJECT: AB 1234 State-Mandated Ethics Training – Enforcement Policy

On Tuesday, June 23, 2015, Council considered and approved an enforcement policy to the State-mandated ethics training required pursuant to Assembly Bill 1234 (Attachment 1).

The new enforcement policy is set forth in Council's Code of Conduct (Attachment 2), which I ask that you review. I will be attending the September 30, 2015 Bicycle/Pedestrian Advisory Committee meeting to respond to any questions you may have and to retrieve the signed preambles to the Code of Conduct.

Thank you for your time and anticipated cooperation in this regard.

LB/7/CLK
430-09-30-15M-E

Attachments: 1. [Council Report Dated June 23, 2015 – Item 4.11](#)
2. [City Council Code of Conduct](#)



CITY OF MOUNTAIN VIEW

MEMORANDUM

Public Works Department

DATE: September 30, 2015

TO: Bicycle/Pedestrian Advisory Committee

FROM: Helen Kim, Transportation Planner
Linda Forsberg, Transportation and Business Manager

SUBJECT: Bicycle Transportation Plan Update

PURPOSE

This memorandum transmits the Final Draft of the Bicycle Transportation Plan (BTP) update.

BACKGROUND

Improving bicycle and pedestrian mobility is, and has been, a major focus for the City of Mountain View. In support of this effort, more than \$3.5 million has been programmed into the City's capital improvement planning process since 2013 to improve the bicycle and pedestrian environment in Mountain View, including funding to update the City's 2008 BTP.

The current BTP update process has included a robust outreach strategy to engage the community, including two community workshops, meetings with various City advisory bodies and stakeholder groups, a joint meeting with staff from the cities of Palo Alto, Sunnyvale, and Los Altos, and the ability for members of the public to provide input throughout the update process through an interactive project website. Additionally, the Bicycle/Pedestrian Advisory Committee (B/PAC) has reviewed and provided input on the draft content of the BTP on five separate occasions during the past fiscal year.

The Public Draft of the BTP update was reviewed by the City Council on July 7, 2015.

REVISIONS TO BTP UPDATE DOCUMENT

Based on the input received from the City Council and members of the public at the July 7 meeting, the Final Draft of the BTP update document ([Attachment](#)) now includes:

- A policy statement emphasizing and supporting improving connections to bikeways in neighboring cities/the regional bicycle network.
- A policy statement recommending that as the City plans new or improved bicycle facilities on, or major improvements to, City streets with vehicle speeds at or above 30 mph, the City should give priority consideration to the installation of Class IV protected/separated bike lanes/cycle tracks.
- Improved map graphics so that bike facilities in adjoining jurisdictions are more visible/noticeable.
- Revisions to some of the references about Priority Project E (Permanente Creek Trail Extension Feasibility Study) clarifying that the scope of the project will include connections across Central Expressway to Crisanto Avenue and Escuela Avenue.

Additionally, typographical, punctuation, formatting, and other minor changes have been made throughout the BTP update document to improve its readability and accuracy.

NEXT STEPS/IMPLEMENTATION

No additional action by the B/PAC is required. A copy of the revised/Final Draft of the BTP update is being provided to the B/PAC for information purposes only.

The Final Draft of the BTP update is tentatively scheduled for City Council review and adoption in November 2015.

The first year of the City's adopted five-year Capital Improvement Program (CIP) includes funding for projects that begin implementation and/or support three of the BTP's priority projects:

- Project B: Castro Street/Moffett Boulevard/Central Expressway Intersection Improvements
- Project E: Permanente Creek Trail Extension Feasibility Study

- Project F: Bicycle Boulevard Feasibility Study

CIP funding is also available in Fiscal Year 2015-16 for other bicycle-related improvement projects and additional funding for BTP-identified projects will be added to future CIPs as resources permit.

LF/5/PWK
901-09-30-15M-E

Attachment: 1. [Final Draft of the BTP Update](#)



CITY OF MOUNTAIN VIEW

MEMORANDUM

Public Works Department

DATE: September 30, 2015

TO: Bicycle/Pedestrian Advisory Committee

FROM: Linda Forsberg, Transportation and Business Manager

SUBJECT: Mountain View Community Shuttle Pilot Program

RECOMMENDATION

Provide input regarding Mountain View Community Shuttle (MVCS) Pilot Program operations.

BACKGROUND

The MVCS Pilot Program was launched in January 2105 to provide enhanced transportation connections between residential neighborhoods; senior residences and services; City offices, Library, park, and recreational facilities; medical offices; shopping centers; and entertainment venues throughout Mountain View to residents whose mobility needs are not being met through the other transportation services available in the City. There is no charge to ride on a Mountain View Community Shuttle.

MVCS' four shuttle vehicles travel along the approximately 13.5-mile shuttle route (attached)—two in a clockwise direction and two in a counterclockwise direction—serving each of the 50 shuttle stops at 27 locations throughout the City approximately every 35 minutes on weekdays from 10:00 a.m. to 6:00 p.m. and once an hour between 12:00 noon and 8:00 p.m. on weekends and holidays. Each of the shuttles is equipped with a wheelchair lift, space for two wheelchairs, WiFi connectivity, and bicycle racks on the outside. The shuttle's route and stop locations were designed based on input received from the community as well as operational requirements for effective and efficient shuttle operations.

Shuttle service route and schedule information is available at mvcommunityshuttle.com and/or by calling (855) 730-RIDE (7433).

MVCS is a two-year pilot program fully funded by Google. The program will automatically be renewed at the end of the initial program period for an additional year

unless either the City or Google decide to terminate the program. During the term of the pilot program, the City will fine-tune shuttle route and stop locations based on rider feedback and will also collect ridership data to assess the demand for shuttle services.

When the City Council approved the MVCS Pilot Program in October 2014, staff was directed to meet with the Bicycle/Pedestrian Advisory Committee (B/PAC), Senior Advisory Committee (SAC), and Youth Advisory Committee (YAC) after the shuttle program had been running for a few months to seek input regarding how well the shuttle pilot program is serving the transportation needs of their constituents and if there are any suggested modifications to the service.

ANALYSIS

Ridership Details

Provided below is a summary of ridership details and statistics for the month of July 2015 – the last reporting period completed prior to the development of this report.

Data/Information	July 2015
Average Daily Ridership	278
Average Weekday Ridership	338
Average Weekend/Holiday Ridership	132
Total Passengers (July)	8,631
Total Ridership to Date (Since Start of Service)	53,120
Peak Service Hours	10:00 a.m. to 11:40 a.m.
Stops Generating Most Demand During Peak Period	Mountain View Transit Center San Antonio Center Civic Center
On-Time Performance	< 2 minutes behind schedule

After the initial start-up of MVCS operations, ridership levels appear to have stabilized during the last three months (May to July) averaging approximately 325 passengers each weekday and 134 on weekend days.

The Mountain View Transit Center and San Antonio Center stops are often among the top three stations generating the most demand during peak service hours. The third most-used station varies month to month and has included the Sylvan Park, Middlefield/Easy, El Camino Hospital, and Civic Center stops in the past.

Operational Issues

City staff is working with Google and ALTRANS, the company Google has retained to manage the daily operations and customer service needs for the community shuttle program, on a number of issues to further refine and ensure quality community shuttle operations.

- There have been significant technical challenges in implementing a Global Positioning System (GPS) to track shuttle locations and on-time performance. Implementing this service/functionality is a priority for Google and ALTRANS.
- Approximately 20 requests for shuttle stop, route, and service changes have been received since the MVCS began operations in January. No action will be taken on the requests until after the City Council receives its first update on shuttle operations next month (tentatively scheduled for the October 20, 2015 City Council meeting).
- Traffic congestion on Shoreline Boulevard on Shoreline Amphitheatre concert event days not only prevents timely access to the Shoreline/Pear stop, but also negatively impacts systemwide on-time performance as well (delays as much as 30 minutes have been reported on some event days). ALTRANS has implemented a trial program bypassing the Shoreline/Pear and Shoreline/Middlefield #2 stops on concert event days starting at 3:30 p.m. on weekdays and all day on weekends.

City staff has been supportive of this limited trial noting use/demand for both of the stops is low and to date, no complaints have been received regarding the bypass. City staff is working with ALTRANS to ensure shuttle users receive adequate prior notice of bypass events through notices displayed at the Shoreline/Pear and Shoreline/Middlefield #2 stops, posting on the community shuttle website, notices on the printed shuttle schedule, and announcements made by shuttle drivers.

- City staff has been unable to secure approval from the owner of the movie theater property to allow another shuttle stop to be added directly in front of the movie theaters (in addition to the stop on Shoreline Boulevard at Pear Avenue).
- Two gasoline-/diesel-powered shuttles are being used as back-up/supplemental vehicles to the four electric shuttles because of operating range/battery endurance problems with those vehicles. Two additional electric vehicles have been ordered and are expected to be delivered sometime this fall. In the interim, efforts are

being made to reduce/maximize the use/range of the electric vehicles so that there is less need to use the gasoline-/diesel-powered shuttles.

CONCLUSION

Staff requests B/PAC input regarding how well the MVCS Pilot Program has been serving the transportation needs of its constituents, and the community as a whole, since it began operations in January.

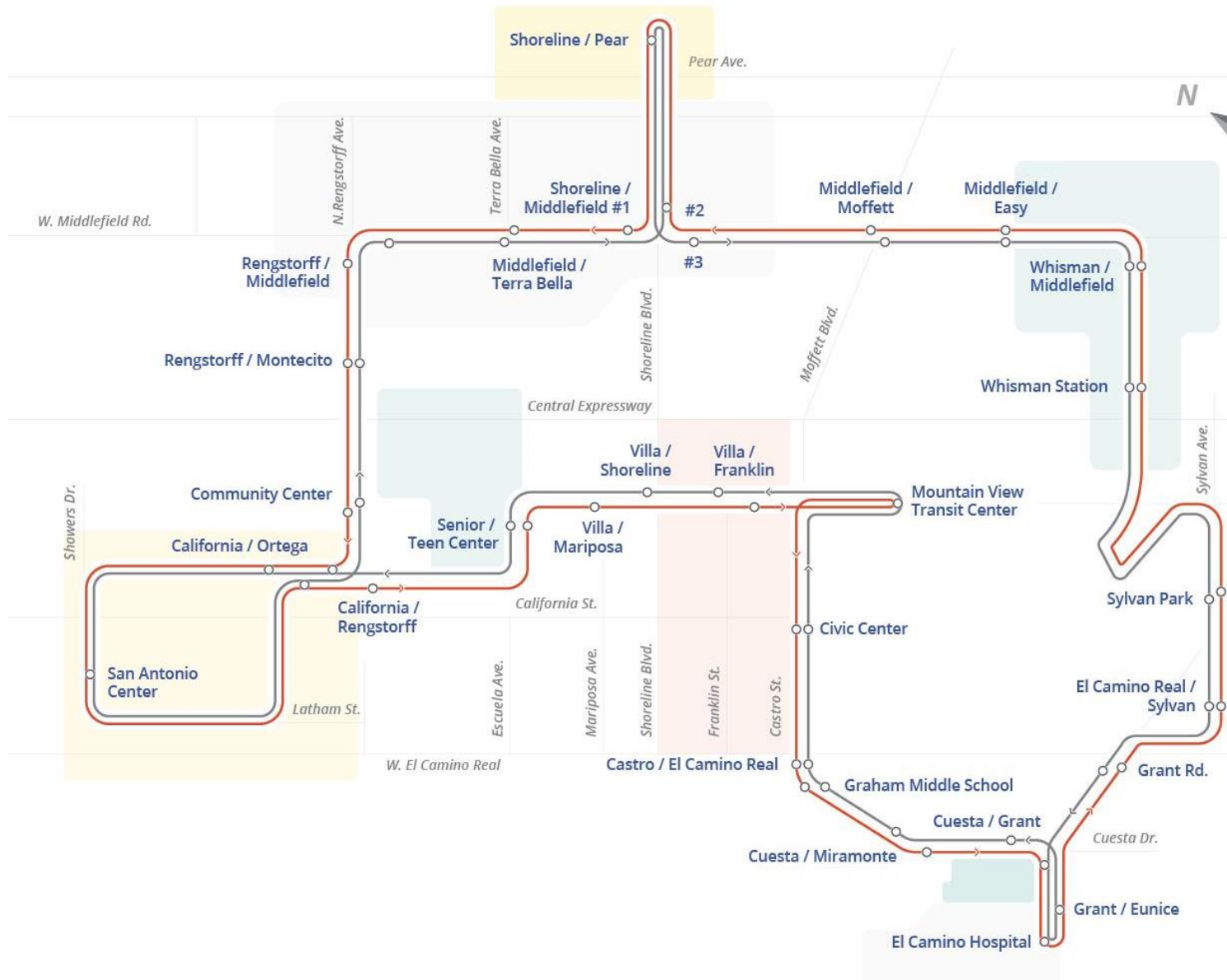
The B/PAC's comments, along with the input received from the SAC and YAC, will be provided to the City Council during its first review of shuttle operations scheduled for October 20, 2015.

LF/7/PWK

901-09-30-15M-E-1

Attachment: 1. Mountain View Community Shuttle Pilot Program Route Map

Mountain View Community Shuttle Pilot Program Route Map



BICYCLE/PEDESTRIAN ADVISORY COMMITTEE WORK PLAN

Fiscal Year 2015-16

Approved: September 8, 2015

Title and Description	Key Milestones	Date (per milestone)	Current Status/Notes
<i>Ongoing Work Items</i>			
A. Review, prioritize, and recommend bicycle and pedestrian projects for annual TDA Article 3 funding application cycle.	Preliminary review of potential projects. VTA call for projects announcement.	Fall 2015 February 2016	
B. Provide input into the development and review of comprehensive bicycle/pedestrian facility plans and regulations (e.g., General Plan Mobility Chapter, Precise Plans, City Code revisions, and Zoning Ordinance bicycle parking requirements).	As required/requested.		
C. Review City roadway system and bikeway/pedestrian facilities for bicycle and pedestrian suitability and make recommendations on improvements.	Ongoing	Ongoing	
D. Make recommendations on capital improvements to bicycle/pedestrian facilities.	Annual Capital Improvement Program (CIP) development and approval process.	Spring 2016	
E. Review private development project applications requiring General Plan, Precise Plan, and/or zoning amendments (Gatekeeper projects).	As directed by City Council.		

Title and Description	Key Milestones	Date (per milestone)	Current Status/Notes
F. Review public projects to ensure adequate consideration of the needs of bicyclists, pedestrians, and the disabled.	As identified by staff.		
G. Promote bicycle and pedestrian safety via the City website and programs (e.g., VERBS).	Ongoing	Ongoing	
H. Coordinate with City departments and advisory bodies, other Santa Clara County jurisdictions, and transportation-related agencies (e.g., VTA, Caltrans) on pedestrian and bicycling matters.	City representative attend monthly VTA BPAC meeting.	Ongoing	
	Request/schedule a joint meeting with one other City advisory body (e.g., Senior Advisory Committee, Youth Advisory Committee, Environmental Planning Commission, or Parks and Recreation Commission) to discuss mobility-related issues.	TBD	
	Attend/participate in Association of Pedestrian and Bicycle Professionals (APBP) webinar events offered through the VTA (subject to B/PAC member availability).	Ongoing	
	Pursue as opportunities are identified.	Ongoing	

Title and Description	Key Milestones	Date (per milestone)	Current Status/Notes
<i>Fiscal Year 2015-16 Work Items</i>			
1. Continue to provide input/direction during the Bicycle Transportation Plan (BTP) update process.	Review final draft BTP (including modifications requested by the Council during its July 7 review).	Fall 2015	
2. Provide input on potential pedestrian improvements along Middlefield Road between the private development at 700 East Middlefield Road and the Middlefield Light Rail Station (carryover from the B/PAC's Adopted Fiscal Year 2013-14 Work Plan).	CDD request for B/PAC review/input.	TBD	
3. Promote and participate in events to encourage bicycling and walking (subject to B/PAC members' availability).	Farmers' Market	Ongoing	
	Walk to School Day(s)	Fall 2015	
	Arbor Day	March 2016	
	Annual Spring Parade	April 2016	
	Bike to School Day(s)	May 2016	
	Bike to Work Day	May 2016	
	Thursday Night Live	July 9, July 23, August 6, 2015, and Summer 2016	

Title and Description	Key Milestones	Date (per milestone)	Current Status/Notes
	CNC Meetings: <ul style="list-style-type: none"> • Cuesta/Phyllis/Springer Neighborhood • Other neighborhoods 	October 15, 2015 TBD	
4. Annual review of PMP document.	B/PAC agenda item.	February 2016	
5. Monitor PMP performance measures, trends, and targets to assess improvements in the City's pedestrian environment.	Update data on students walking to school. Update data on students receiving pedestrian safety education. Update data on pedestrian/vehicle and pedestrian/bicycle collisions. Update pedestrian safety-related vehicle enforcement measure data.	4 times/school year 4 times/school year Quarterly Quarterly	

Title and Description	Key Milestones	Date (per milestone)	Current Status/Notes
<i>Proposed Additional Fiscal Year 2015-16 Work Items</i>			
6. After Council adoption of the BTP update, distribute final document to bicycle/pedestrian advisory bodies in Sunnyvale, Los Altos, and Palo Alto.	Distribute final document after City Council adoption.	November 2015	
7. Monitor data regarding students biking to school.	Update data on students biking to school.	4 times/ school year	
8. Develop a proposed work plan (including required staff resources, schedule, and cost estimate) for applying for a Walk-Friendly Community (WFC) designation.	B/PAC review and action on proposed work plan.	Spring 2016	Work plan can serve as the basis of a Fiscal Year 2016-17 Operating Budget or capital improvement project request.
9. Provide input regarding programs, events, and activities to be offered during the next 3-year VERBS program at local schools.	Safe Moves presentation to the B/PAC.	October 2015	
10. Review of Article VI of Chapter 19 of the City Code pertaining to bicycling, use of sidewalks, and allowable mobility devices on roadways and sidewalks.	Initial discussion with City Attorney's Office and Police Department staff.	March 2016	